

# Best Practices 2018-19

## Best Practices: I Star-Batch Guidance

### 1. Title of the practice:

Star-Batch Guidance

### 2. The context that required initiation of the practice:

It is guidance and counseling programme for the senior student-teachers known as, Star batch guidance means exam-oriented guidance provided to senior star student-teachers for better result in university examinations belonging to second year fourth semester.

Firstly, B.D. Shah College of Education is one of the oldest colleges in Gujarat state and also affiliated to Hemchandracharya North Gujarat University, Patan and has been running since 1968. This college was adjudged for the award of the best B.Ed. among the colleges in Gujarat in 1983. In the past, many student-teachers the college has achieved Gold Medal in B.Ed. University Examinations. Therefore to keep on to this tradition and to improve the result remarkably the star-batch guidance is originated.

Secondly, it has been observed that the student-teachers even having proper knowledge to answer the questions in the internal or University level examinations, they do not express their answers of questions in proper systematically way. They just reply the answer in whatever manner they feel suit to reply them. In the B.Ed. examination the instructions to give the answer of the questions are clearly expresses in question paper of each question paper of the subject before the question that in how many words student-teachers are expected to answer particular question or sub-questions. They just vomit out whatever they know about or related to questions without strictly following the instructions indicated in the heading of the questions and sub-questions. They do not understand that their hand writing, neat and clean consistent expression of the answer is very important and in the given time all required questions/sub-questions need to be answered without missing the single. It was the need aroused out of these traditions of answering the questions by the student-teachers to have some mechanism to make them understand that to express the answer in the examination is mechanism which requires art and science of expression, therefore this practice of “Star-batch guidance” came into existence in this institution for scoring very good result.

### 3. Objectives of the practice:

1. Student-teachers be taught and prepared for university level Examinations with pre-planning.
2. It is to explain the Student-teachers to acquire knowledge to maintain mental/physical balance before and during the examinations.
3. Student-teachers acquire logical skills to read and understand all the questions of the question papers and write the answer after proper understanding of the questions and sub-questions.

4. Student-teachers acquire appropriate knowledge to decide to choose the questions of the paper out of given questions to write answer to give the justice to the question in given definite time.
5. To make them understand to get aesthetic sense to reply questions in beautiful meaningful and in legible and attractive hand writing.
6. Student-teachers acquire skills and techniques to learn, memorize and recall answers of the questions.

#### **4. The Practice:**

This activity helps student-teacher score more marks by presenting answers in proper way in university examinations. All the star student-teachers secured first ten rank position in the college in gross marks in preliminary examination are collectively given very high level of guidance in star-batch guidance workshop to secure more marks. Generally the workshop of star-batch guidance is organized after declaration of result of preliminary examination and before their university examinations begins. This activity is arranged for the student-teachers in which principal and all the teacher educators provide them special guidance in various necessary sphere of scoring more marks paying attention to important points, hence attempts are made to get first rank at university exam. All the ranker students base on preliminary examination results are called on the pre-determined date and college staff collectively make endeavours to provide them deep guidance about following important dimensions to appear in the examinations:

- (1) Pre-preparation of examination
- (2) To keep mental Balance in the examination hall
- (3) To understand questions in the question paper
- (4) Art of presenting answers
- (5) Time management
- (6) Answer books in view of evaluators
- (7) Sharing of experience of preparation & examination by one/two TEs
- (8) My experiences to score in examination by one/two ranker students

They are shown some samples of written answer books of some other previous year ranker students of preliminary examination for their practical understanding. The material prepared for each of above topic by all the teacher educators is prepared as pamphlet after the workshop is over by “Dr. Manhar Kachhia sponsored Human Potential Development Centre” of Alumni Association of the college and distributed/posted to remaining all the student-teachers of the college for understanding techniques and art of expressing answers in the examination to score higher marks.

#### **5. Obstacles faced if any and strategies adopted to overcome them:**

-Sometimes ranker student-teachers don't remain present in star-batch guidance workshop by thinking about short of time before the examinations.

-It is difficult to provide these facilities to all the student-teachers together.

#### **Strategies adopted:**

-College encourages these ranker students to remain present in star-batch guidance by arranging it in their convenience.

-Pamphlets are useful to provide necessary information discussed in the star-batch guidance programme to all the remaining trainees to improve their result.

#### **6. Impact of the Practice:**

- Student-teachers' performance in the University examination is improved.

- Most of the student-teachers get first class with distinction in University examination in the year 2017-18.

#### **7. Resources Required:**

- Seminar Hall

- Presentation & co-ordination by Principal

- Presentation by all teacher-educators

- Motivation for various useful books by Librarian

- Reference books

- Internet resources

- Presence & presentation by ranker student-teachers

- Pamphlets

#### **8. Contact person for further details:**

-Principal (Tel No.02774-246484, Mob.9428199947)

-Star-batch guidance in-charge teacher educator

-Administrative office of the college (Tel No.02774-246484)

# Best Practices 2018-19

## Best Practices: II Construction and Activities of SRC

### 1. Title of the practice:

Construction and Activities of SRC

### 2. The context that required initiation of the practice:

B.Ed. is a professional course and throughout the year, Student-teachers have to perform a lot of activities. It is felt that the quality like leadership, unity, co-operation is essential to develop in student-teacher. For the nurturing of these qualities in student-teacher, it will become necessary that all the activities of the college must run in a democratic way through decentralization of power. For that noble reason SRC is established in the college every year.

### 3. Objectives of the practice:

- All the activities of the college should run by democratic way.
- To develop the quality of leadership in Student-teachers.
- To enhance the confidence of Student-teachers.
- To develop the values like unity, co-operation etc in Student-teachers.
- To decrease the work-load by forming varied committees.
- To appoint Student-teachers in various committees by viewing their interest and attitude.
- To take maximum advantage of the qualities lie in Student-teachers.
- To help Student-teachers in their overall development.

### 4. The Practice:

The institution have a student-teacher council namely, students-teachers' Representative committee (SRC). It is constituted according to rules and regulation of Hemchandracharya North Gujarat University, Patan. The procedure of constitution of SRC is that, there are eight multi disciplinary subjects of methodology of teaching and the institution includes in SRC, the student teacher having highest total marks in the graduation level examination of the concerned subjects as representative of the group of methodology of teaching subject. This way, eight representative of that group of methodology of teaching subject. This way, eight representative members are selected and included in SRC. For the position of L.R. (Ladies Representative) announcement is made in prayer assembly and the girls student teacher are asked to apply to chairman (Principal) of SRC for the L.R. position in SRC. In the same way, for the position of G.S. (General Secretary) the announcement is also made in the prayer assembly after selection process is completed and declared on the same day in the prayer assembly. The procedure of selection of G.S and L.R.is such that in the first instance from among all the student teachers the capable and interested student teachers are asked to apply to

chairman (Principal) of SRC for the position of G.S & L.R. The search committee for the selection of G.S. & L.R. calls applicants for the personal discussion to check their leadership qualities and decides the merits of all the candidates. Finally, through collective decision the G.S. & L.R. are selected on the basis of their qualities, capabilities and leadership characteristics. After that the secretaries of eight different committees are appointed by collective thinking looking at their merits, interest and qualities. One co-opt. member is also included to each committee looking at his/her capabilities and interests in which his/her capacity and interest for particular activity of SRC are demanded and merit is not considered to help the secretary of particular committee of SRC.

The student-teachers' Representative committee is divided into eight different committees for planning, implementation and co-operation in managing various curricular, administrative and co-curricular activities throughout the year.

In each committee one SRC member is appointed as secretary of that committee and the committee is effectively managed by a prof-In-charge appointed by the chairman of SRC. So all the teacher educators are involved as prof-In-charge of different committees and one teacher educators is given responsibilities as prof-In-charge of SRC. The principal is the highest authority as a chairman of the SRC.

These eight committee and their major activities are as described below:

**1. Prayer activities committee:**

This committee manages everyday prayer assembly programme for 15 minutes in which the major activities to be conducted are singing prayer song (in group or individually) personal song, thought for the day, lectures on current issues or educational topics, skit, dance, mono-acting, mime birthday wishing by presenting card, appreciation of students' activities or achievements, etc. Teacher educators also give talk on educational topics or present brief report after attending seminar/conference/workshop. Some time some announcements are made by the student teachers/ office/teacher educators as and when required. At the last, principal delivers talk and motivate all activities with some appreciations or instructions or announcement to be followed. Everyday different types of mass prayer songs are presented by various methodologies of teaching groups of student teachers which creates peaceful, spiritual and enjoyable atmosphere which provides necessary potential throughout the day to work.

**2. Literary activities committee:**

This committee has members having more interest in various literary activities. The committee organizes frequently the programmes and competition like, celebration of birthday or death day of eminent literary persons/poets, book reviews, essay competitions, elocution competitions, competitions of poem, etc.

**3. Sports-Educational tour activities committee:**

This committee organizes sport activities or competition like, cricket, valley ball, kho-kho, long running, long jump, steel ball throwing, music chair, lemon-spoon, etc. the same committee also plans three to four day educational tour either in the state or outside. This committee along with SRC decides the places, institutions to be visited and the route of the tour. All the student teachers and staff members are joined in this educational tour programme.

#### **4. Science-math club activities committee:**

This committee has members from math and science methodology of teaching subjects. The committee conducts activities like-formation of Newton science club, Ramanujam Maths Club, Mangal pravachan in prayer assembly on the life of any science / mathematicians or their investigations, publication of quarterly magazine namely, “channel-9”, preparation of teaching aids, etc.

#### **5. Cultural activities committee:**

This committee organizes various types of cultural and entertainment programmes throughout the year. These activities include celebration of the film songs competitions, Dance competitions, Rangoli competitions, Drawing competitions, Garba competitions, Traditional dress competitions, cultural programme in the annual function, etc.

#### **6. Social service and decoration activities committee:**

This committee focuses on sanitation and housekeeping in the building of the institution with the help of the student teachers. It also organizes programmes like-cleaning villages, helping as volunteers in all diseases camps, blood grouping and blood donation camps, thelesemia testing of the institution, AIDS awareness slide show, etc. It also decorates classrooms, building of the institution, bulletin boards, prayer assembly hall, at specific occasions and festivals.

#### **7. News and though for the day writing activities committee:**

This committee member includes student teachers having attractive and effective hand writings. They manage to write headlines of everyday news focusing education from the various news papers at a special black-board provided for in the corridor. They also write creative though given by some eminent persons for the day on another black-board kept beside it.

#### **8. Daily report writing committee:**

This committee is formulated to prepare a brief report on every day teaching-learning and co-curricular activities. Generally, G.S. and L.R. are assigned to prepare this report of the day regularly and submit it to the prof-In-charge of SRC by 5:30 p.m. The report is collectively prepared for the month is read in the beginning of the following month by G.S. in the prayer assembly.

The general report of the major activities conducted by the committee of SRC is prepared by G.S., L.R. and prof-In-charge of SRC, which they present in the annual function of the institution. The report is published in an annual magazine of the institution namely, "Nutan Adhyapan" and campus annual magazine namely "Mazoom." This is kind of documentation procedure of the college through SRC following the suggestion made by NAAC Peer team.

#### **5. Obstacles faced if any and strategies adopted to overcome them:**

- All the high rankers Student-teachers at graduate level do not possess leadership quality.
- All the questions are not solved by SRC.
- The Student-teacher who is involved in particular committee remained passive in the work of other committee.
- Other Student-teachers become passive by thinking that some particular work is of only G.S. & L.R.

#### **6. Impact of the Practice:**

- The attempts are done to encourage all the Student-teachers to work actively in all the activities.
- The attempts are done to provide advantage having high achievement and special skills of particular Student-teacher to all the Student-teachers.
- Understanding is developed that G.S. & L.R. are representative of all Student-teacher and they all have to work unite.
- More and more work is hand over about various activities to all the Student-teachers to develop their leadership quality.
- When some problems are not solved by G.S. and L.R., meeting is arranged with principal and staff and guidance is provided to solve the problems.
- The concept of democratic governance is developed in Student-teacher.
- Leadership quality enhanced trained.
- Student-teachers got practice in working various committees of SRC.
- Decision power is enhanced in Student-teachers.
- Student-teachers learnt to solve all the problems by democratic way.
- Holistic development is seen in all the Student-teachers.
- All the activities of the college is done in a democratic way.

#### **7. Resources Required:**

- Principal
- SRC In-charge
- Teaching staff
- G.S.
- L.R.
- Eight Student-teachers having high marks at graduate level.
- One co-opt member for each committee.

#### **8. Contact person for further details:**

Principal (Tel No.02774-246484, Mob.9428199947)

- SRC in-charge Teacher Educator (Dr. C.H. Rathod)
- Administrative office of the college (Tel No.02774-246484)
- All Prof-in-charge of the committee of SRC