

10. No. of IQAC meetings held during the year: 5 (Five)

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

1. Date: 28.06.2017, Wednesday
2. Date: 19.08.2017, Saturday
3. Date: 05.10.2017, Thursday
4. Date: 23.12.2017, Saturday
5. Date: 21.03.2018, Tuesday

1. The First Meeting:

The first meeting was organized on 28.06.2017, Wednesday at 6.00pm in room no.5, conference Hall in the college building.

1. Agenda Made

Following agenda were made to discuss and take suitable decision:

1. Reading of proceeding of the last meeting and get its approval from the members.
2. Dr.N.A.Makwana has nicely read out and presented the minutes of the last meeting organized on 10.06.2017 in the college and it was approved by all the present members by raising their hands and speaking together “it is approved”

2. Presentation of the educational and other programmes organized after last meeting till this meeting.

- (1) The summer vacation was observed in the college from 27.04.2017 to 11.06.2017.
- (2) The term was initiated on 12.06.2017 for sem-3 and internship programme was nicely presented to the student-teachers by the teacher educators.
- (3) The student-teachers of sem-3 visited school of practice teaching for internship programme of the college.
- (4)The training to celebrate international Yoga day was given to the student-teachers and staff on 19-20,June,2017.
- (5)International yoga Day celebration was organized on 21,June,2017 and all the Student Teachers and Staff members participated in it.
- (6) Class room teaching was conducted in the college from 11.06.2017 to 27.06.2017

3. Recommendation for future programmes:

1. To plan internship programme for 2 months for student-teachers of sem-3 and make the arrangement for choosing the practice teaching school. Primary explanation of planning of the lessons are to be given according to pedagogical subjects.
- 2.In the prime minister of India programme at Modasa our college was assigned responsibility to present one item of “making map of India through Human chain which PM can see from

Helicopter while taking off at the place. The institutional responsibility was given to the college to share the tea-shirt for making map of India by making human chain in the ground In saffron, white and green colours.

3. Make planning to celebrate Gurupurnima and organize creative activity of making guru Run svikar cards.

4. To organize well-come programme for student-teachers of Sem-I of 2017 ,provide them institutional wide information for through orientation programme in which they were oriented to curriculum and institute and college campus as a whole. As part of programme all student teachers and teacher educators gave their self introduction which was useful to all in the college. The nice propagation of new admission was very actively continued and finished.

5. To prepare time table for teaching the student-teachers of sem-i in the college.

4. Presentation by chairman at the end of the meeting:

The chairman Dr.G.P.Raval casted vote of thanks to all members present in this meeting. He also stressed to make following programme qualitative: internship programme, admission procedure, and orientation programme, welcome the prime minister nicely when he is visiting Modasa on behalf of our college.

2. The Second Meeting:

The second meeting was organized on 19.08.2017, Saturday at 1.00pm in room no.5, conference Hall in the college building.

1. Agenda Made

Following agenda were made to discuss and take suitable decision:

1. Reading of proceeding of the last meeting organized on 28.06.2017. Wednesday and get its approval from the members.

Dr.N.A.Makwana has nicely read out and presented the minutes of the last meeting organized on 28.06.2017 in the college and it was approved by all the present members by raising their hands and speaking together “it is approved”

2. Presentation of the educational and other programmes organized after last meeting till this meeting.

(1) The preparation and rehearsal of arrival and meeting with PM Shree Narendra Modi was conducted nicely by college student-teachers and staff members along with other college students and staff members.

(2) On 30.06.2017 ,Friday at the place of PM Narendrabhai Modi’s arrival point the college students have wear three coloured tea-shirt, namely, orange, green and white and prepared human chain making MAP OF INDIA and welcome PM Modi sir nicely.

(3) The school visit for two month internship programme was organized on 03.07.2017 in different practice teaching schools for sem-III students.

- (4) Lesson guidance and planning were organized from 04.07.2017 to 08.07.2017.
- (5) The internship programme for two months for the student-teachers of sem-III was Organized from 10.07.2017 to 02.09.2017.
- (6) The self introduction programme for new entrant trainees of sem-I was organized on 13.07.2017 to 18.07.2017 to provide information about the college, college campus and Curriculum of B.Ed. programme.
- (14) The admission process was completed for new entrants of B.Ed. 13.07.2017 to 24.07.2017.
- (15) The college education work was stopped due to heavy rain in Gujarat from 25.07.17 to 31.07.2017 according order of the Gujarat Government.
- (16) The lecture of Dr.Santosh Devkar, Ex-principal of M.K.Latiwala P.T.C. College, Modasa was organized on “Teacher and development of teacher”
- (17) Rakshabandhan festival celebration was conducted in the college and it was telecasted by INS Channel by reporters Saiyed Ashifali and Vaibhav Rathod on 05.08.2017.
- (18) The Shradhanjali programme on death anniversary of Poet Ravji Patel was celebrated on 10.08.2017.
- (19) Memory competition was organized for the student-teachers on 18.08.2017.

3. Recommendation for future programmes:

Following programmes were recommended for the incoming time:

1. To celebrate Praveshotsav for SEM-I trainees newly entered in the college
2. To constitute Parent-teachers Association in the college for new entrants.
- 3.To follow up micro-teaching phase in which give theoretical explanation of micro-teaching ,then demonstration lesson in all the pedagogies and then after theoretical explanation of delivering lessons in different pedagogies along with the demonstration lesson as its practical follow-up.
4. To organize workshop on lesson planning for skills and the whole lesson in different pedagogies.
5. Arrange 6 days internship programme for student-teachers of Sem-1.
6. To plan to celebrate Navaratri Mahotsav in the college.
7. To organize subject viva-voce examination and guide to submit their field work submissions.

4. Presentation from the chairman of IQAC.

IQAC Chairman Dr. Girishkumar P. Raval presented vote of thank to every one for remaining present in the meeting. We stress on qualitative planning of micro-teaching and internship. We also expect that parent-teachers association be more active to promote quality in our college’s teaching –learning activities as whole and declared the meeting is got over and closed.

3. The Third Meeting:

The third meeting was organized on 05.10.2017, Thursday at 6.00pm in room no.5, conference Hall in the college building under the chairmanship of Dr. Girish P. Raval.

1. Agenda made:

Following agenda were made to discuss and take suitable decision:

1. Reading of proceeding of the last meeting organized on 19.08.2017.Saturday and get it's approval from the members.
2. Presented the educational and co-educational and other programmes/activities conducted after last meeting of 19.08.2017 till this meeting.
3. To discuss collectively for planning and implementation for forth coming educational, co-educational and other activities.
4. Presentation from chairman of the meeting.

2 Notes of proceedings of the meeting:

Today on 05.10.2017 and Thursday, the third meeting of IQAC for year 2017-18 was organized in room no.5, conference hall of the college building under the chairmanship of Dr.G.P.Raval. After well-coming all the members of IQAC as per instruction, the agenda wise meeting was started.

- 1.The proceeding of the last meeting was read by co-ordinator Dr.N.A.Makwana ,the member present have raise their hands to give approval the meeting proceeding. After reading the proceeding signature of the preset member in that meeting was taken in minute's book by Dr.N.A.Makwana as co-ordinator.
2. The report of the activities conducted from 19.08.2017 till today was given by Dr.N.A.Makwana in oral form.
3. The Praveshotsav of the students of sem-I was made prepared and exhibition of Birthday cards was organized on Dt.19.08.2017.
4. The Praveshotsav was celebrated by all the student-teachers on 21.08.2017 and the dignitaries remained present were shree Arvindbhai Kansara, Hareshbhai Kansara,Kiritbhai Soni, president of the Management Shree N.R.Modi saheb and ex-principal of the college Dr.L.N.Patel saheb remained present.
- 5.On this same day the parents-Teacher-educators Association meeting and its dignitaries of PTA were appointed after collective discussion.
- 6.The teaching of micro-teaching skills was conducted from Dt.22.08.2017 to Dt.05.09.2017.In that fluency of questioning, Black board writing skills, skill of explaining, skill of illustration, lesson guidance for micro-teaching in context of teach and re-teach was conducted and after that all need based and essential micro-teaching skills theory and demonstration lessons were presented and student-teachers in sequence nicely tried to follow it up.
- 7.The recorded lessons of micro-teaching on DVD for the pedagogy subjects ,like, English, Sanskrit, Social Science, Gujarati, Accountancy, Hindi, Mathematics and Science were presented using LCD projector in room No.5 in sequence.
8. The mini lessons and full length demonstration lessons were also shown to all the student-teachers along with teacher educators too.

9. The workshop to prepare lesson plan and competition of making birthday card was organized on 9th and 11th September, 2017 productively.
10. The School visit for Internship programme for sem-I was organized on 13.09.2017.
11. The Hindi day was celebrated on 14th September,2017 in the prayer assembly.
12. Lesson guidance was arranged from 15 to 16 September,2017.
13. The internship programme for Sem-I was organized from 18.09.2017 to 23.09.2017 in different practice teaching schools, like, Sharada High School, Modasa; Triveni High School, Modasa; J .S. Mehta high School, Dhansura and Himmat High School ,Himmatnagar.
14. Navaratri Mahotsav was nicely celebrated in the college on 26.09.2017 with music ,Garaba song and Garaba playing(Garaba dance).
15. The subject viva-voce examinations were conducted for various subjects from 29.09.2017 and 03.10.2017.

3. Recommendation for future programmes:

The following future programmes were discussed-

1. Subject viva and General viva examination are to be organized.
2. Organized internal and external examination for SEM-I and SEM -III in coming days according to other colleges of education and instructions from the University.
3. A highly motivating guidance programme for university examination for our student-teachers namely, “STAR BATCH PROGRAMME” be organized at appropriate time for their guidance for examinations.
4. Organized college cleanliness programme in context of “Svachhata Abhiyan” call by PM Shree Narendra Modi.
5. It is decided to follow to organize various programmes like, National Assessment Survey (NAS), etc in the coming future according to authentic order from Govt of Gujarat.
6. Plan and organize workshop for 12 days for the student-teachers of BAOU attached to our study centre.
7. Arrange periods in scheduled time table for Computer practical and Library activities.
8. To guide our student-teachers to help them prepare their assignment very well.

4. Presentation by IQAC Chairman:

IQAC Chairman Dr.G.P.Raval casted vote of thank to all the present members for remaining present and taking active part in various discussions. The planning of internal and external examination will make qualitative. We shall organize star batch guidance workshop for the brilliant students to guide them to score more marks in university examinations. Even we shall nicely organize workshop and its related activities for BAOU B.Ed. workshop being organized in summer vacation. Chairman declared that this meeting is completed here.

4. The fourth meeting:

The fourth meeting was organized on 23.12.2017, Saturday at 1.00pm in room no.5, conference Hall in the college building under the leadership of chairman of Dr. Girishkumar P.Raval

1. Agenda made

Following agenda were made to discuss and take suitable decision:

1. Reading of proceeding of the last meeting organized on 05.10.2017.Thursday and get its approval from the members.
2. Presented the educational and co-educational and other programmes/activities conducted after last meeting of 05.10.2017 till this meeting.
3. To discuss collectively for planning and implementation for forth coming educational, co-educational and other activities.
4. Presentation from chairman of the meeting.

2 Notes of proceedings of the meeting:

- 1.The proceeding of the last meeting organized 05.10.2017 was read by co-ordinator Dr.N.A.Makwana ,the member present have raise their hands to give approval for the meeting proceeding. After reading the proceeding signature of the preset members in that meeting was taken in minutes book by Dr.N.A.Makwana as co-ordinator.
2. To present the detail of educational/co-educational and other activities programmes:
 - 1.The internal examination of Sem-I and Sem-III was conducted from 06.10.2017 to 11.10.2017
 - 2.General viva voce examination was conducted for Sem-I and Sem-III on 12.10.2017.
 - 3.On 13.10.2017 college cleanliness programme was organized in the college building in which all the student-teachers and teachers educators collectively work for “cleanliness movement”.
 - 4.A motivational programme namely, “Star Batch Guidance ”was organized on 14.10.2017 in which ranker student-teachers were given specific guidance to appear in the university examination and present effectively all the types of answer according to paper style of the parent university.
5. From 16.10.2017 to 05.11.2017 Diwali vacation was observed by the college.
6. The classroom teaching was nicely conducted by all the teachers educators according to time – table from 06.11.2017 to 09.11.2017.
7. The information about NAS-National Assessment Survey was given by teachers educators of DIET, Idar ,namely Rajendrabhai Patel, Jitpurabhai and Dineshbhai on 10.11.2017.
8. The student-teachers visited allotted schools for NAS on 11.11.2017.
9. The student-teachers supervised allotted primary schools according to instruction of the government representative present in the college on 13.11.2017.
10. The BALDIWAS was celebrated in the college on 14.11.2017.
11. Class room teaching of Student-teachers of Sem-I was conducted from 15.11.2017 to 18.11.2017 and in the same time student-teachers of Sem-III were given reading vacation to prepare for the forth coming examination.

12. The internal examination of Sem-III was conducted from 21.11.2017 and 22.11.2017.
13. On 24.11.2017, the student-teachers of Sem-III went for school visit allotted to them to deliver their lessons.
14. The classroom teaching was conducted from 25.11.2017 to 28.11.2017 for Sem-III.
15. Geeta Jayanti was celebrated in the college on 29.11.2017 and 30.11.2017.
16. Classroom teaching was conducted for SEM-I and submission was accepted for SEM-III.
17. On 04.12.2017 the periods of computer laboratory and Library were conducted by present teacher educator others were engaged in election duty.
18. Dr.B.A.Modi and Prof.G.N.Patel visited school of practice teaching on 04.12.2017 and Dr.N.A.Makwana and Dr.C.H.Rathod visited on 08.12.2017.

3. Recommendation for future programmes:

The following future programmes were discussed-

1. In coming day university examinations for sem-i and sem-iii are to be organized according university time table and guidelines.
2. All the teachers educators may have to serve as paper setter, examiner in central assessment and Lesson practical examination(B.Ed. part-II) as chairman.
3. To arrange computer practical periods for trainees.
4. For trainees of Sem-II arrange internship programme for twelve days.
5. For development of personality of trainees they must take part in various camps, celebration of various days, organize cultural programmes, take part in various lecture series ,learn other languages, take part in management establishment day celebration.etc.

4. Lecture by the president:

We have today discuss very nicely about the programme organized and to be organized. Our student-teachers should take part in all the future coming activities like, examinations, academic and cultural activity programmes, annual function, we must take part in management establishment day celebration programme.

5. The fifth Meeting:

The fifth meeting was organized on **21.03.2018, Tuesday** at 6.00pm in room no.5, conference Hall in the college building under the leadership of chairman of Dr. Girishkumar P. Raval

1. Agenda Made

Following agenda were made to discuss and take suitable decision:

1. Reading of proceeding of the last meeting organized on 23.12.2017 Saturday and get it's Approval from the members.
2. Presented the educational and co-educational and other programmes/activities conducted after last meeting of 23.12.2017, Saturday till this meeting.

3. To discuss collectively for planning and implementation for forth coming educational, co-educational and other activities.
4. Presentation from chairman of the meeting.

2. Notes of proceedings of the meeting:

1. The proceeding of the last meeting organized 23.12.2017, Saturday, was read by coordinator Dr.N.A.Makwana, the member present have raise their hands to give approval for the meeting proceeding. After reading the proceeding signature of the present members in the meeting was taken in minute's book by Dr.N.A.Makwana as coordinator.
2. To present the detail of educational/co-educational and other activities programmes:
 1. Four student-teachers took part in PURATATVA KHOJ SHIBIR organized by Shamalaji Arts College at Shamalaji from 21.12.2017 to 23.12.2017
 2. University examination of SEM-I student-teachers was conducted from 28.12.2017 to 01.01.2018.
 3. Dr.G.P.Raval, Dr.N.A.Makwana and Prof.G.N.Patel took part in paper setters meeting at Patan on 03.01.2018
 4. Computer Laboratory Practical were arranged on 04.01.2018 in the college computer laboratory.
 5. Internship programme for twelve days was organized in different practice teaching four schools from 08.01.2018 to 20.01.2018.
 6. Three student teachers of our college participated in presentation training camp organized by H.S.Shah Commerce College, Modasa from 23.01.2018 to 25.01.2018.
 7. Submission work assigned was collected and submitted to concerned teachers educators by leading student-teachers on 29.01.2018 and 30.01.2018.
 8. The cultural programme namely NIKHAR was organized on 31.01.2018 in UGC Hall with music and sound system.
 9. Rangoli competition by college management was hosted by the college on 31.01.2018.
 10. The japanes language training programme was organized intellectually involving interested student-teachers from 01.01.2018 to 17.02.2018 by H.K.School of languages,Gujarat University, Navrangpura, Ahmedabad and Tourism Corporation of Gujarat Limited.
 11. The B.Ed. part-II(Annual Lesson) was conducted from 14.02.2018 to 17.02.2018 for self-finance education college affiliated to HNGU,Patan in which all the teacher educators served as Chairman/Chairperson.
 12. The B.Ed. part-II(Annual Lesson) for grated colleges of education affiliated to HNGU,Patan was conducted from 19.02.2018 TO 22.02.2018 in which all the teacher educators served as Chairman /Examiner.
 13. The student-teachers presented KALBELIA DANCE OF Rajasthan on the auspicious occasion of management establishment day (23 February) was very effectively presented by group of ten girls student-teachers and it was highly appreciated in the college campus 23.02.2018 .

14. Science day was celebrated by student-teachers and entire staff of the college on 28.02.2018 and Lecture series in the name of Kapilaben J.B. Shah was organized on the same day the speaker invited was Prof. Dr. Satishprakash Shukla, Department of Education, Gujarat University, Ahmedabad on “Education in contemporary word ”

15. Internal examination for Sem-IV was organized on 30.03.2018 and 09.03.2018 in the college.

16. In collaborative way Gujarat state women commission and N.S.Patel law college organized MAHILA VISAYAK KANOONI JAGRUTATA SHIBIR was organized at Law college, Modasa in which 15 girls student-teachers of the college actively participated.

17. University examination for student-teachers of SEM-IV was conducted from 20.03.2018 and 21.03.2018 for two days.

3. Recommendation for future programmes:

Following discussions were made for future recommendations:

1. Plan for organizing preliminary examination of Sem-II.
2. Plan for celebrating annual day function.
3. Make preparation to organize Old student-teachers association meeting/gathering.
4. Arrange general viva-voce examination of the student-teachers.
5. Plan and conduct university examination of SEM-II effectively.
6. In the summer vacation plan to arrange twelve day workshop for BAOU, B.Ed. student teachers.

4. Presentation by IQAC Chairman:

IQAC Chairman Dr.G.P.Raval casted vote of thank to all the present members for remaining present and taking active part in various discussions. I thank all the members for timely remaining present in the meeting and give your creative, educational and fruitful suggestions. He expressed that in all planned programmes we will make co-operative and qualitative endeavours to make them successful from the educational point of view. Thus, with these conclusions he declared that today’s meeting is completed nicely and it is over.