

**The Annual Quality Assurance Report (AQAR) for the
Academic Year: 2013-14
of the IQAC
of
B.D.SHAH COLLEGE OF EDUCATION, C.T.E.
MODASA, Dist: Sabarkantha, Gujarat**

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC, B.D. SHAH COLLEGE OF EDUCATION, MODASA, DIST: SABARKANTHA, GUJARAT

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	B.D.SHAH COLLEGE OF EDUCATION, CTE, MODASA
1.2 Address Line 1	COLLEGE CAMPUS
Address Line 2	DHANSURA ROAD
City/Town	MODASA
State	GUJRAT
Pin Code	383315
Institution e-mail address	bdsmodedu@gmail.com
Contact Nos.	02774 246484
Name of the Head of the Institution:	Dr. G.P.RAVAL (Principal-In-Charge)
Tel. No. with STD Code:	02774 246484
Mobile:	9978408569

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) _____ GJCOT 12870 _____

1.4 NAAC Executive committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77	2006	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2006-07 submitted to NAAC on 29.08.2014
- ii. AQAR 2007-08 submitted to NAAC on 04.09.2014
- iii. AQAR 2008-09 submitted to NAAC on 06.09.2014
- iv. AQAR 2009-10 submitted to NAAC on 07.09.2014
- v. AQAR 2010-11 submitted to NAAC on 09.09.2014
- vi. AQAR 2011-12 submitted to NAAC on 10.09.2014
- vii. AQAR 2012-13 submitted to NAAC on 19.09.2014

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

HEMCHANDRACHARYA NORTH
GUJARAT UNIVERSITY, PATAN

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	--		
University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (<i>Specify</i>)	C.T.E.(By MHRD)
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	04
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	02
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	02
2.9 Total No. of members	21
2.10 No. of IQAC meetings held	06

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
This year plan of action was again chalked out by BSCEM in meeting of IQAC organized on 29-06-2013 with additional inputs to plan of action chalked out in previous year three days workshop. The Plan of action chalked out by the BSCEM considering follow up of all suggestions made in previous years and in addition to these another additional suggestions in context of NAAC peer team report were taken up as under: -	Following outcomes were achieved by the college at the end of the year- 1. The IQAC was newly constituted in the college for gross quality enhancement for academic year:2013-14. 2. The discussion was organized with all teacher educators for deciding points for enhancing understanding about the entire core courses, core elective courses and Elective courses papers of B.Ed. programme and distributed each teacher educator subject wise points. 3. Dr.G.P.Raval applied for minor research scheme to UGC through HNGU, Patan during

<ol style="list-style-type: none"> 1. To motivate teacher –educators to apply for minor research and Major research schemes of UGC. 2. To make feedback comments on practice teaching analytical ,diagnostic with effective suggestions for improvement and make suggestions more functional and useful for student-teachers. 3. To motivate teacher educators and student-teachers to visit library often and make use of its resources for teaching, learning and assignment or submission work. 4. To make provision for student-teachers to allot library work in time table and set them various assignment and submission work so that they sustained in work in library. 5. Advise the faculty members to give such type of assignments where the student-teachers may have to use widely the reference books and various academic journals. 6. To set up strategic mechanism by the principal jointly with the college management for monitoring the work efficiency of Non-teaching staff of the college. 7. To make more functional collaboration with GCERT, NCERT and NUEPA for improvement of academic and administrative activities of the college. 8. To provide fifth add-on course in addition to previous four courses to the present B.Ed. curriculum. 9. To organize post-admission test for trainees. 10. To create institutional web-site. 11. To take visit of science city, Gandhinagar during the year. 12. To take visit of local museum 	<p>this year.</p> <ol style="list-style-type: none"> 4. Frequently reviewed activities related to IQAC. 5. Detailed monthly academic calendar for curricular as well as co-curricular activities were prepared and consciously and effectively implemented and assessed the activities. 6. Weekly tutorial for student-teachers and fortnightly seminars for teacher educators were organized. 7. Print and non-print learning material was prepared by the teacher educator with the help of advanced learners in different subjects. 8. Feedback sessions and meetings with concerned teachers and school Head masters of practice teaching schools shortly after the conclusion of practice teaching, block teaching and internship were organized by the college in the presence of prof-in-charge of concerned group. 9. Strategies for Planning for professional development activities and self assessment of teacher educators were modified and used for assessment work. 10. Four students got job placement in various schools because of effort made by placement cell of the college. 11. Visit of science city at Gandhinagar and Museum in the campus was organized during the year 2013-14 which developed scientific attitude and pride for cultural heritage respectively among the student-teachers. 12. Institutional web-site is generated and used for educational information,process and interaction with various stakeholders and regional and national institutes. 13. Student-teachers and faculty actively used DEL Laboratory throughout the year. 14. Various days were celebrated throughout the year by which overall development of the student-teachers became possible. 15. Guest lectures were organized at various occasions on various subjects relevant to education, competitive examinations and issues touching the Global communities. 16. Competitions, like, Rangoli, Pooja Thali Decoration , Mahendi, Power point presentation, Extempore speech competitions, sports, Volley-ball, Chess, Badminton, Elocution on book Sarvangi Shikshan, Guru
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<p>in the campus during the year.</p> <p>13. To use DEL Lab as maximum as possible.</p> <p>14. To arrange various exhibitions of books and teaching aids, coins, etc.</p> <p>15. To arrange more creative activities in the current academic year.</p> <p>16. To set up a Boy's Common Room and provide a larger Girl's Common Room and set two set of toilets for girls in the Girl's Common Room.</p>	<p>Run Svikar Card, Birth day Card, Garba (Navaratri Mahotsav), Quiz were organized by the college or college had participated in the competitions in other institutes.</p> <p>17. The teacher educators published eight books at national and international level on titles related to teacher education with ISBN.</p> <p>18. A Boy's Common Room has been set up at the first floor and instead two three sets of toilets for girls in the Girl's Common Room have been set up.</p> <p>19. The teacher educators published seventeen research papers in international and two in National level ISSN Peer Reviewed Educational Journals.</p> <p>20. One teacher educator rendered services for teaching M.Ed. class and three Teacher educators provided research guidance to M.ED. and Ph.D. students.</p>
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** The academic calendar for the academic year 2013-14 is attached in Annexure-I*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Following is the details on the action taken during 2013-14:

1. This year college has launched fifth add-on course on "Community Responsibility" for the student teachers which has got good response from the student-teachers.
2. Post admission test was formulated & applied.
3. Digitally Equipped Language Lab is started with internet facility and kept open for all the student-teachers and teacher educators.
4. Institutional web site is upgraded and preparations are made to launch new web-site with web-address: <http://www.bscem.info> in the next year.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	0	0	0
PG	--	--	--	--
UG	3	0	0	5
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	4	0	0	5
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

- 1.2 (i) Flexibility of the Curriculum: **CBCS Pattern /Core/Options for Core Elective courses / Open options/Options for Elective courses for second method course/Options for Foundation courses**
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	--
Annual	1 BAOU B.Ed. and Ph.d. by BAOU (1 Prog is passive by BAOU and one prog is having no strength run by IGNOU)

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*The analysis of feedback taken from student-teachers and stakeholders is attached in Annexure-II

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

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1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	7	1	3	-	3(Adhyapak Sahayak)

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	1	-	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

	1	
--	---	--

2.5 Faculty participation in conferences and symposia: 17

No. of Faculty	International level	National level	State level
Attended : 6	-	2	4
Presented papers: 11	1	9	1
Resource Persons:0	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In the beginning when micro-teaching theory and practice teaching lessons were organized, the time –table was

2.7 Total No. of actual teaching days during this academic year

236

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Code Double Valuation, Photocopy, Online Multiple Choice Questions)

This year following steps were taken for examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

94.89

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	98	100 %	-	-	-	100 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC has lion share in planning and implementation of curricular and co-curricular activities focusing on quality enhancement.
- Mechanism for performance measurement for teaching and administrative staff is decided by IQAC for qualitative improvement in teaching ,administrative and related activities of the college.
- We show the students answer sheet of internal examination question paper so that paper writing skill can be Improved.
- Add-on courses like,Computer Literacy,Personality Development,Yoga and Life Development,Event Management and Social Responsibility are conducted as per the suggestions made by IQAC of the college from year 2010-11 onwards.
- Star batch guidance is provided to the ranker student-teachers of the college.
- Feedback from various stake holders are taken and after that following this feedback teaching Learning process is improved.
- IQAC and Alumni association of the college work together for various programmes of the college and alumni association.
- IQAC plays vital role in motivating teacher educators, administrative staff and student-teachers to work keeping quality enhancement at the centre of each activity.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	3
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	9	-	-
Technical Staff	1	1	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of the college create and promote research environment in the college and therefore the teacher-educators focus their attention also on conducting and

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	1	-
Outlay in Rs. Lakhs	0.15 (C.T.E.,GCERT)	0.25 (C.T.E.,GCERT)	0.30 (C.T.E.,GCERT)	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	17	2	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Indexed Journals (IIFS):1.IJRE(2320-091X valid till March 7, 2015),2.IJRHS(2320-771X valid till March 8,2015), 3.IJRSML(2321-2853 valid till March 8,2015)

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2013-15	UGC, Pune	Applied	Applied
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)(GCERT)	-	C.T.E.	30,000.00	30000.00
Total	-	-	30000.00	30000.00

30000.00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :0.60

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1	-	-	1(Dr.G.P.Raval recognized as Ph.D. Guide in BAOU)	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

1(GPR-BAOU,Singhanian Uni)
3(2 in BAOU,1 in Singhanian Uni)

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="2"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>
		Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

This college strongly believes in working for extension activities and Institutional Social Responsibility.

Following activities were performed by the “Community Services and Decoration Committee” under SRC throughout the year:

1. College cleanliness was managed in the college building on regular bases.
2. Village cleanliness was conducted during Block teaching and Internship programme.
3. Blood Donation was done at various occasions by student-teachers and staff members.
4. Blood Sugar test was conducted for all the student-teachers in collaboration with Pharmacy College and Government of Gujarat Abhiyan.
5. College building cleanliness programme for the entire day for all the floors and sections was Conducted by the SRC.
6. SVEEP Programmes related to voting (Systematic Votes Education & Electoral Participation) were organized under the guidance of Office of Deputy Collector, Sabarkantha and Arvalli Districts and 4 student-teacher became winner in competitions and won the cash prizes (By cheques) from the Government of Gujarat.
7. Benefits of financial assistance were provided to the members of Kalyan Nidhi Yojana of Alumni Association of the college. . Rs. 10000/- was given to the family of Late Shri Kamleshbhai M. Bhatt ,Jaldhara Society, Meghraj Road, Modasa on 18.10.2013.
8. Three training programme on the title “Innovative teaching methods” for teachers of schools for Arvalli district were organized by College of Teacher Education, B.D.Shah College of Education, Modasa as extension activities.
9. On death of Pradyuman Bhatt (Alumni member & Ex-Principal, J. S .Mehta High School, Dhansura) the college members and many Alumni members visited his family as consolation.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	51.60 Acres	--	--	51.60 Acres
Class rooms	4	--	--	4
Laboratories	3	--	--	3
Seminar Halls	1	--	--	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

1. Computerization of stock of all the books is going on for improvement in library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2002	238615.45	-	-	2002	238615.45
Reference Books	14524	923283.70	120	11117.00	14644	934400.70
e-Books	-	-	-	-	-	-
Journals	32	10747.00	-	-	32	10747.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	223(Digital Lesson)	Submitted by STs	100	800.00	323	800.00
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34+1(AIO)= 35	2	27	27(Including Lib.)	1	1	0	0
Added	--	--	--	--	--	--	--	--
Total	34+1(AIO)= 35	2	27	27	1	1	0	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Technology up gradation:

As the DEL Laboratory came in to existence from this year with Broad Band Internet

4.6 Amount spent on maintenance in lakhs :

i) ICT	--
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
Total :	-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has played vital and catalytic role in enhancing awareness about Student Support Services as under:”

5.2 Efforts made by the institution for tracking the progression

Following efforts were made by the institution for tracking the progression of the student-teachers:

-Orientation for College ,Campus, Curriculum, Practical Submissions, Activities ,SRC Committees ,Internal Evaluation scheme of marking, Internal Examinations, Practice teaching

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100	-	3(GPR)	-

(b) No. of students outside the state

1(Rachana Dhobi-Rajasthan)

(c) No. Of international students

--

Men	No	%
	19	19.39

Women	No	%
	79	80.61

Last Year (2012-13)						This Year (2013-14)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
33	13	12	41	-	99	24	09	14	53	-	100 (2 left after admission)

Demand ratio 100% Dropout 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Late Smt.Kapilaben J.B.Shah Lecture Series was organized on 08.03.2014 in which Dr.Mahioatsinh Chavada,Dean of Arts Faculty,Gujarat University,Ahmedabad and

No. of students beneficiaries

98+34=132

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	3 PASSED TET-II

5.6 Details of student counselling and career guidance

- Three major workshops were organized for preparation of lesson plan, to prepare print and non print material, to prepare teaching aid.

No. of students benefitted

98

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	98	18	56

5.8 Details of gender sensitization programmes

Details of gender sensitization programmes conducted by the college:

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	1	1500.00
Financial support from government	49	5,88,625.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ - _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the institution is-

To prepare competent, committed and responsible secondary and higher

6.2 Does the Institution has a management Information System

Yes, it being developed.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

From 2011-12 CBCS Pattern was applied in B.ED. Programme of H.N.G.U., Patan for that 'NATIONAL' seminar on curriculum

6.3.2 Teaching and Learning

Following Quality improvement strategies were adopted by the institution for Teaching and Learning:

6.3.3 Examination and Evaluation

- This year following steps were taken for examination reform-

6.3.4 Research and Development

In house training seminar was organized by the college for faculty development on the subject "Some of the recent trends in teaching"

6.3.5 Library, ICT and physical infrastructure / instrumentation

Improvements in the library services:

1. Computerization of stock of all the books is going on for improvement

6.3.6 Human Resource Management

Decided points for enhancing understanding about varied papers of B.Ed. programme and they were distributed to each teacher educator with

6.3.7 Faculty and Staff recruitment

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6.3.8 Industry Interaction / Collaboration

The college used to organize campus interviews under its Placement Cell inviting interested management of the business concerns and

6.3.9 Admission of Students

The admission was announced for academic year: 2013-14 in news paper by Parent University, Hem. North Gujarat University, Patan for on-line applications on the website of the university :

6.4 Welfare schemes for

Teaching	Group insu. By Govt. And Mgmt ,LIC Personal Policies
Non teaching	Group insu. By Govt. And Mgmt ,LIC Personal Policies,Local cooperative society policy
Students	OSA KALYAN NIDHI

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management and committee	Yes	Management & Principal
Administrative	Yes	Management and committee	Yes	Management & Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Following efforts are made by the HNG University for Examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Following efforts are made by the University to promote autonomy in the affiliated colleges :

6.11 Activities and support from the Alumni Association

Activities and Supports from the Alumni Association are as under :

-Alumni association gives medal and cash prizes to the ranker student-

6.12 Activities and support from the Parent – Teacher Association

Activities and support from the Parent – Teacher Educators Association (PTA) is as under :

The parent-teacher meet was organized twice and in the first meet on 17.06.2013

6.13 Development programmes for support staff

The non-teaching staff was given training for written communication, use of computer, internet, e-mail, fax, SMS to send information to student-teachers. Explained Use of MS-office and Tally software for office work. They were

6.14 Initiatives taken by the institution to make the campus eco-friendly

Following initiatives were taken by the institution to make the campus eco-friendly:

1. World Ozone day was celebrated on 16.09.2013 to make student-teachers understand importance of Environment.
2. College cleanliness and Sanitation event was organized on 05.10.2013 in

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Following innovations introduced during this academic year with qualitative changes which have created a positive impact on the functioning of the institution - IQAC was modified
Distribution of papers and topics to Teacher Educators for teaching in classrooms and

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Following is the details on the Action Taken Report (ATR) of 2013-14:

1. This year College has launched fifth add-on course on “Community Responsibility” for the student teachers which has got good response from the student-teachers.
2. Post admission test was formulated & applied.
3. Digitally Equipped Language Lab is started with internet facility and kept open for all the student-teachers and teacher educators.
4. Institutional web site is upgraded and preparations are made to launch new web-site with

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Following are the Best Practices of the college:

1. Advance Library Services for B.Ed. M.Ed., M.Phil. Ph.D. Students of

**The details of two best practices is given in prescribed format in Annexure-III*

7.4 Contribution to environmental awareness / protection

The college has contributed following activity for environmental awareness and protection:

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Following additional information college would like to add :

- Providing facilities of reference book, journal, Volumes of survey of Educational research (M.B.Buch) and SANSHODHAN SAR SANCHAY books (collection of abstracts of research studies) and Ph.D. Thesis and M.Ed. dissertations to research

8. Plans of institution for next year

1. Invite NAAC Peer Team for A & A of the college for re-accreditation for cycle-2.
2. To provide more add on inputs to the present B.Ed. curriculum.

Name : *Dr. N. A. MAKAWANA*

Name : *I/C Pri. Dr. G. P. RAVAL*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

ANNEXTURE-I :B.D.SHAH COLLEGE OF EDUCATION,C.T.E.,MODASA,ACADEMIC CALANDER:2013-14 :June to November

Date	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	Date
1	summer vacation	Theory & comp. practical	Skill of BB work : Theory , demo,lesson guidance:T,RT	Sunday,AOC	Theory	Diwali vacation	1
2	Sunday	Theory,2nd method selection		Practice teaching Block -1	Gandhi jaynti		2
3	summer vacation	Theory	Theory , IQAC Meeting		Theory	Sunday	3
4		Theory	Sunday,Add-on Course(AOC)			Diwali vacation	4
5			BB work:RT		College building cleaning		5
6			Explanation in bridge lesson: concept , demo. & lesson guidance:T,RT		Sunday,AOC		6
7		Sunday			Theory		7
8		Theory, birthday card comp.		Sunday,AOC			8
9	Sunday	Theory	Ramzan EID	Ganesh Chaturthi	Theory & Navaratri Garaba	शुभ दीपावली	9
10	Summer vacation		Theory	Practice teaching Block -1	Theory	Sunday	10
11		Microteaching theory	Sunday,AOC	Theory. filling Exam form	Theory	Diwali vacation	11
12		Skills theory,demo.,guidance	Theory :TLM workshop	Practice teaching Block -1	Sem-1 viva-voce exam		12
13		Theory	Theory & Symposium with H.M.		Sunday,AOC		13
14		Sunday	Theory	Yoga,sports	Theory & internal Assessment		14
15	Admi. Process,staff acti.	Theory	Celebration of Indep.	Sunday,AOC			15
16	Sunday	Theory,Career Dev.Aca.semi	Demo. lesson by Tes	Theory OZONE day celebra.	Bakri Id		16
17	Praveshotsav, PTA constru.	Theory	Theory , formation of SRC	Theory	Theory & internal Ass	Sunday	17
18	Orientation of STs		Sunday,AOC			Diwali vacation	18
19		Theory	Theory				19
20		Theory,cele.of U.Joshi jayanti	Rakhsabandhan		Sunday,AOC		20
21		Sunday	Explain. Submi. Digi.Plan		sem-1 internal Exam		21
22		Theory,Gurupurnima compe.	School visit lesson	Sunday,AOC		NAAC report preparation &reading & guidance time for sem-1 Uni. Exam.	22
23	Sunday	Theory	Lesson planning guidance & workshop in method 1&2	Theory,campus museum visit			23
24	Theory,Panel discussion with STs	Theory, 2nd method selec.		Visited IITE and science city		Sunday	24
25	Theory,cele. world musicday	Theory	Sunday,AOC	Theory		sem-1 Uni. Exam.	25
26	Theory		Local Holiday				26
27	Theory & comp. practical		Local Holiday		Sunday,Last day of AOC		27
28		Sunday	Janmashtam	Theory & IQAC meeting	Sem-1 internal Exam		28
29	Theory,comp.prac IQAC meet	Theory	Lesson planning guidance	Sunday,AOC			29
30	Sunday	Skill of questioning :T, Guid. For RT,Lesson for RT		Theory			30
31					Sardar Jaynti		31

ANNEXTURE-I :B.D.SHAH COLLEGE OF EDUCATION,C.T.E.,MODASA,ACADEMIC CALANDER: 2013-14 :December to May

Date	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	Date
1	Sunday	Theory	Yoga & Sports Acti.	Sem-2 uni Exam	Chetichand	Summer Vacation	1
2	Sem-1 Uni. Exam.	Theory,cultural : Natya Dhara	Sunday	Sunday	Sem-2 Uni Exam		2
3		Internship prog	Theory Prog by Arvind Ashram	sem-2 uni Exam.			3
4			Theory & tour preparation			Sunday	4
5		Sunday	Edo Tour to Raj/Maharashtra			Summer Vacation	5
6		internship prog. For eight days eighteen schools			Sunday		6
7					Sem-2 Uni Exam		7
8	Sunday				Ram navami		8
9	Theory, cele. World AIDSday		Sunday	Sunday	Sem-2 Uni Exam		9
10	School visit for block-2		Theory,BEd Part2 Less. Guidance	Viva-voce, Kapilaben Lecture series			10
11	Theory			Theory & Viva voce 51 to 100		Sunday	11
12		Sunday		Theory & comp.practical		Summer Vacation	12
13		Local Holiday		Theory & Psychological Experiment	Sunday		13
14	Theory,IQAC meet	Utrayan		Psy.exp. & Social service Activity	Ambedkar Jayanti		14
15	Sunday	Theory ,IQAC Meet	Theory & B.ed. Part-2 Guidance	Sem-2 comp pract. exam.	NAAC RAR preparation		15
16	Block-2 Lesson in various practice teaching school		Sunday	Sunday	Answer book ass. At Patan		16
17			B.Ed. Part-2 uni. Exam.	Dussehra			17
18		Theory & IQAC meeting		Comp. pract.internal assessment	Good Friday	Sunday	18
19		Sunday			NAAC RAR preparation	Summer Vacation	19
20		Theory			Sunday		20
21			Theory, Internal work submission	Internal assess., starbatch guidance	TES Workshop for review &		21
22	Sunday		Theory, Internal work submission	Internal Assessment work			22
23	Block-2 Lesson		Sunday	Sunday			23
24			Theory & prep. for annual day	Internal Assessment			24
25	Christmas	To attend tribal curvial	Annual day celebration			Sunday	25
26	Theory	Sunday:Republic day	Local Holiday		Last working day,Staff Meet	Summer Vacation	26
27		Theory	Mahashivratri	Sem-2 uni Exam.	Sunday		27
28	Theory & IQAC meet		Sem-2 uni Exam.		Summer Vacation		28
29	Sunday	School visit for B.Ed part-2 Exam.			Summer Vacations 2014		29
30	School visit for internship	Theory,atnd shibir(creative thinking)		Sunday			30
31	Theory	Theory		Sem-2 uni Exam.			31

ANNEXURE-II: ANALYSIS OF FEEDBACK

1. ANALYSIS OF FEED BACK FORM FOR TEACHER EDUCATORS BY THE STUDENT-TEACHERS FOR THE ACADEMIC YEAR : 2013-14

1. Total Marks scored by each teacher educator ;

S.N.	NAME	A	Marks	B	Marks	C	Marks	D	Marks	E	Marks	Total
1.	Dr.G.P.Raval	974	4870	155	620	22	66	0	0	0	0	5556
2.	Dr. N.A.Makwana	1038	5190	106	424	7	21	0	0	0	0	5635
3.	Prof.G.N.Patel	1047	5235	102	408	2	6	0	0	0	0	5649
4.	Dr..C.H.Rathod	1116	5580	35	140	1	3	0	0	0	0	5723
5.	Dr. B.A. Modi	1078	5390	71	284	3	9	0	0	0	0	5683
6.	Prof. S. B. Soni	1085	5425	66	264	1	3	0	0	0	0	5692
7.	Prof. M.H. Rathod	1113	5565	36	144	3	9	0	0	0	0	5718

2.Average grade scored & result of feedback analysis :

S.N.	NAME	Total Marks Scored	Average Marks Scored	Average Grade	Result of Analysis
1.	Dr.G.P.Raval	5556	4.72	A	VERY EXCELLENT
2.	Dr. N.A.Makwana	5635	4.79	A	VERY EXCELLENT
3.	Prof.G.N.Patel	5649	4.80	A	VERY EXCELLENT
4.	Dr..C.H.Rathod	5723	4.87	A	VERY EXCELLENT
5.	Dr. B.A. Modi	5683	4.83	A	VERY EXCELLENT
6.	Prof. S. B. Soni	5692	4.84	A	VERY EXCELLENT
7.	Prof. M.H. Rathod	5718	4.86	A	VERY EXCELLENT

Formula for calculation of

$$\text{average marks scored} = \text{Total Marks Scored} / \text{No of student-teachers} \times 1 / \text{No of statements}$$
$$= 5556/98 \times 1/12 = 56.69 \times 1/12 = 4.72$$

Explanation of grading:

Sr.No.	Grade	Marks	Status
1.	A	4.1 to 5.0	Very Excellent
2.	B	3.1 to 4.0	Excellent
3.	C	2.1 to 3.0	Good
4.	D	1.1 to 2.0	Poor
5.	E	0 to 1.0	Very Poor

2. ANALYSIS OF FEED BACK FORM FOR VARIOUS STAKEHOLDERS OF THE COLLEGE FOR THE COLLEGE TEACHING AND ACTIVITIES CONDUCTED FOR THE ACADEMIC YEAR: 2013-14

(1) FEED BACK OF COLLEGE MANAGEMENT (10):

Sr. No. of Statement	Total Marks	Average Marks	Average Grade	Result of Analysis
1	50	5.0	A	Very Excellent
2	50	5.0	A	Very Excellent
3	48	4.8	A	Very Excellent
4	48	4.8	A	Very Excellent
5	48	4.8	A	Very Excellent
6	47	4.7	A	Very Excellent
7	46	4.6	A	Very Excellent
8	49	4.9	A	Very Excellent
9	48	4.8	A	Very Excellent
10	49	4.9	A	Very Excellent
11	45	4.5	A	Very Excellent
12	49	4.9	A	Very Excellent
13	49	4.9	A	Very Excellent
14	50	5.0	A	Very Excellent
15	47	4.7	A	Very Excellent
16	48	4.8	A	Very Excellent
17	48	4.8	A	Very Excellent
18	49	4.9	A	Very Excellent
19	48	4.8	A	Very Excellent
20	48	4.8	A	Very Excellent
21	49	4.9	A	Very Excellent
22	48	4.8	A	Very Excellent

Formula for calculation of
 average marks scored = Total Marks Scored / No of stakeholders
 =45/10 = 4.5

Explanation of grading :

Sr.No.	Grade	Marks	Status
1.	A	4.1 to 5.0	Very Excellent
2.	B	3.1 to 4.0	Excellent
3.	C	2.1 to 3.0	Good
4.	D	1.1 to 2.0	Poor
5.	E	0 to 1.0	Very Poor

(2) FEED BACK OF COMMUNITY MEMBER (15) :

Sr. No. of Statement	Total Marks	Average Marks	Average Grade	Result of Analysis
1	75	5.0	A	Very Excellent
2	74	4.9	A	Very Excellent

3	75	5.0	A	Very Excellent
4	71	4.7	A	Very Excellent
5	72	4.8	A	Very Excellent
6	71	4.7	A	Very Excellent
7	73	4.9	A	Very Excellent
8	72	4.8	A	Very Excellent
9	71	4.7	A	Very Excellent
10	69	4.6	A	Very Excellent
11	70	4.7	A	Very Excellent
12	74	4.9	A	Very Excellent
13	72	4.8	A	Very Excellent
14	74	4.9	A	Very Excellent
15	72	4.8	A	Very Excellent
16	73	4.9	A	Very Excellent
17	74	4.9	A	Very Excellent
18	72	4.8	A	Very Excellent
19	72	4.8	A	Very Excellent
20	70	4.7	A	Very Excellent
21	72	4.8	A	Very Excellent
22	73	4.9	A	Very Excellent

(3) FEED BACK OF PRINCIPAL OF PRACTICE TEACHING SCHOOL (10):

Sr. No. of Statement	Total Marks	Average Marks	Average Grade	Result of Analysis
1	43	4.3	A	Very Excellent
2	48	4.8	A	Very Excellent
3	48	4.8	A	Very Excellent
4	42	4.2	A	Very Excellent
5	46	4.6	A	Very Excellent
6	43	4.3	A	Very Excellent
7	47	4.7	A	Very Excellent
8	47	4.7	A	Very Excellent
9	48	4.8	A	Very Excellent
10	48	4.8	A	Very Excellent
11	47	4.7	A	Very Excellent
12	47	4.7	A	Very Excellent
13	41	4.1	A	Very Excellent
14	45	4.5	A	Very Excellent
15	48	4.8	A	Very Excellent
16	47	4.7	A	Very Excellent
17	47	4.7	A	Very Excellent
18	49	4.9	A	Very Excellent
19	48	4.8	A	Very Excellent
20	47	4.7	A	Very Excellent
21	43	4.3	A	Very Excellent
22	48	4.8	A	Very Excellent

(4) FEED BACK OF MEMBER OF ALUMNI ASSOCIATION (15):

Sr. No. of Statement	Total Marks	Average Marks	Average Grade	Result of Analysis
1	75	5.0	A	Very Excellent
2	73	4.9	A	Very Excellent
3	63	4.2	A	Very Excellent
4	74	4.9	A	Very Excellent
5	72	4.8	A	Very Excellent
6	71	4.7	A	Very Excellent
7	72	4.8	A	Very Excellent
8	71	4.7	A	Very Excellent
9	69	4.6	A	Very Excellent
10	70	4.7	A	Very Excellent
11	70	4.7	A	Very Excellent
12	71	4.7	A	Very Excellent
13	69	4.6	A	Very Excellent
14	74	4.9	A	Very Excellent
15	71	4.7	A	Very Excellent
16	71	4.7	A	Very Excellent
17	71	4.7	A	Very Excellent
18	74	4.9	A	Very Excellent
19	71	4.7	A	Very Excellent
20	71	4.7	A	Very Excellent
21	73	4.9	A	Very Excellent
22	73	4.9	A	Very Excellent

(5) FEED BACK OF PARENTS (10):

Sr. No. of Statement	Total Marks	Average Marks	Average Grade	Result of Analysis
1	49	4.9	A	Very Excellent
2	47	4.7	A	Very Excellent
3	46	4.6	A	Very Excellent
4	48	4.8	A	Very Excellent
5	48	4.8	A	Very Excellent
6	45	4.5	A	Very Excellent
7	49	4.9	A	Very Excellent
8	44	4.4	A	Very Excellent
9	48	4.8	A	Very Excellent
10	42	4.2	A	Very Excellent
11	48	4.8	A	Very Excellent
12	42	4.2	A	Very Excellent
13	47	4.7	A	Very Excellent
14	44	4.4	A	Very Excellent
15	49	4.9	A	Very Excellent
16	48	4.8	A	Very Excellent
17	45	4.5	A	Very Excellent

18	48	4.8	A	Very Excellent
19	47	4.7	A	Very Excellent
20	48	4.8	A	Very Excellent
21	49	4.9	A	Very Excellent
22	46	4.6	A	Very Excellent

(6) FEED BACK OF SCHOOL TEACHERS (15) :

Sr. No. of Statement	Total Marks	Average Marks	Average Grade	Result of Analysis
1	74	4.9	A	Very Excellent
2	74	4.9	A	Very Excellent
3	71	4.7	A	Very Excellent
4	73	4.9	A	Very Excellent
5	73	4.9	A	Very Excellent
6	71	4.7	A	Very Excellent
7	69	4.6	A	Very Excellent
8	70	4.7	A	Very Excellent
9	63	4.2	A	Very Excellent
10	73	4.9	A	Very Excellent
11	71	4.7	A	Very Excellent
12	71	4.7	A	Very Excellent
13	66	4.4	A	Very Excellent
14	74	4.9	A	Very Excellent
15	73	4.9	A	Very Excellent
16	72	4.8	A	Very Excellent
17	72	4.8	A	Very Excellent
18	72	4.8	B	Excellent
19	73	4.9	A	Very Excellent
20	72	4.8	A	Very Excellent
21	73	4.9	A	Very Excellent
22	71	4.7	A	Very Excellent

(7) FEED BACK OF SCHOOL PRINCIPAL (10) :

Sr. No. of Statement	Total Marks	Average Marks	Average Grade	Result of Analysis
1	50	5.0	A	Very Excellent
2	50	5.0	A	Very Excellent
3	47	4.7	B	Excellent
4	48	4.8	A	Very Excellent
5	48	4.8	A	Very Excellent
6	45	4.5	A	Very Excellent
7	48	4.8	A	Very Excellent
8	50	5.0	A	Very Excellent
9	50	5.0	A	Very Excellent
10	47	4.7	A	Very Excellent
11	48	4.8	A	Very Excellent

12	49	4.9	A	Very Excellent
13	49	4.9	A	Very Excellent
14	48	4.8	A	Very Excellent
15	48	4.8	A	Very Excellent
16	48	4.8	A	Very Excellent
17	48	4.8	A	Very Excellent
18	48	4.8	A	Very Excellent
19	49	4.9	A	Very Excellent
20	43	4.3	A	Very Excellent
21	48	4.8	A	Very Excellent
22	49	4.9	A	Very Excellent

(8) FEED BACK OF SOCIAL WORKERS, MEMBERS OF NGOs, LOCAL RESIDENTS, ETC. (15) :

Sr. No. of Statement	Total Marks	Average Marks	Average Grade	Result of Analysis
1	74	4.9	A	Very Excellent
2	74	4.9	A	Very Excellent
3	72	4.8	A	Very Excellent
4	68	4.5	A	Very Excellent
5	73	4.9	A	Very Excellent
6	71	4.7	A	Very Excellent
7	68	4.5	A	Very Excellent
8	72	4.8	A	Very Excellent
9	78	5.2	A	Very Excellent
10	78	5.2	A	Very Excellent
11	73	4.9	A	Very Excellent
12	75	5.0	A	Very Excellent
13	71	4.7	A	Very Excellent
14	69	4.6	A	Very Excellent
15	70	4.7	A	Very Excellent
16	74	4.9	A	Very Excellent
17	69	4.6	A	Very Excellent
18	71	4.7	A	Very Excellent
19	71	4.7	A	Very Excellent
20	72	4.8	A	Very Excellent
21	71	4.7	A	Very Excellent
22	74	4.9	A	Very Excellent

ANNEXTURE-III
B.D.SHAH COLLEGE OF EDUCATION, C.T.E.
MODASA, DIST: SABARKANTHA, GUJARAT

Datasheet to Record the Best Practice-I: 2013-14

1. Title :

Advanced library services for B.Ed./ M.Ed./ M.Phil./ Ph.D. students of education and other faculty

2. The Context that required initiation of the practice:

The college has very strong Alumni association which run “OSA” Dr.Dawoodbhai Ghanchi Educational Research Centre. This Research centre used to organize M.Ed. Dissertation competition for students of Department of Education/PG College of all the universities of the Gujarat State in which First, Second and Third winner students are given cash prize and certificate. Because of this practice of organizing competition for many years there is huge collection on variety of topics of dissertations. The providing advanced library facility for PG students was also based upon making open access to needy students of research in education.

As the educational span is expanded in this area, more and more students are getting higher education. Many old students of this college and other students of this area are getting the higher education for the degree like M.Ed., M.Phil. & Ph.D. But for all these students no place was available to read and to get material for particular degree. So by view a noble aim of providing all these students platform for reading material and guidance this service is come into existence.

Many poor students of Regular and distance mode (BAOU and other Uni)B.Ed. also cannot afford to purchase of B.Ed. books & reference material. So for the sake of all these degree students advanced library services are run by B. D. Shah College of Education, Modasa.

3. Objectives:

- More and more student-teachers can take advantage of reading materials available in library.
- To be helpful to the in-service teachers of this area who are getting higher education through correspondence/Distance mode of education.
- To carry out the social and educational institution responsibility towards the community.

4. Practice:

The students who get education for M.Ed., M.Phil. & Ph.D. etc. degree from other institutions are provided reference materials after having been presented

recommendation letter of the principal of their degree college. Books, reference material, Research Volumes, research material, Book on research abstracts and other possible aid are provided for limited time period (and if they need it for more period is extended also). And after that they have to return it back ,so that ,other needy students can get the advantage of these materials. After completion of their degree, these students also submit one copy of their dissertation or thesis work to the library of the college. So, the college library is becoming rich day by day in research material.

5. Obstacles:

- In some cases college has to send students letter to send back the reference material. Careful students are seen less now who return borrowed material in time.
- It happens in some cases that the students copy the material in their dissertations directly which is painful.
- Students of nearby area take advantage of this service but the students of remote area have no suitability to visit the library frequently.
- Some time serious offence of tearing off pages from the material and steal the CDs from the dissertation were observed.

Strategies to overcome them:

1. In service teachers who do not return the material in time are informed through their schools, principal by phone or letter and thus, attempts are made to get the material back.
2. Instructions are given not to copy the material blindly to the users by the Librarian.
3. Material is provided to remote area schools by other regular batch students.
4. In some cases student-teachers are asked to sit in the Library itself and write down whatever material they need for their research work.

6. Impact:

- In-service teachers who joined correspondence course get handy material from the library so they feel easiness in completing the course successfully.
- College feels satisfaction by fulfilling the noble objective of library reading service.
- Library reading material became rich gradually by this practice.
- The users acquire good results like professional promotion, readiness etc.

7. Resources:

Librarian
Principal

8. Contact person:

Principal
Librarian

**B.D.SHAH COLLEGE OF EDUCATION, C.T.E.
MODASA, DIST: SABARKANTHA, GUJARAT**

Datasheet to Record the Best Practice-II: 2013-14

1. Title:

Panel discussion with previous year first ten ranker student-teachers in front of new entrants.

2. Context:

During the B.Ed. course, student-teachers have to perform many curricular, co-curricular and extra-curricular activities. It is the noble aim of the college that the student-teachers get orient with the functions and activities they have to perform throughout the year and they also try to get good marks in the exam by inspiring new entrants through motivational and successful ranker students of previous year.

3. Objective:

- Student-teachers get familiar with teaching methods in B.Ed.
- Student-teachers get orient with the activities what they have to perform throughout the year.
- Student-teachers acquire confidence to work smoothly throughout the year.
- Trainees' wholistic development level get increase.

4. Practice:

After completion of B.Ed. admission process by HNGU and college, previous year first ten ranker student-teachers are invited in the college for the orientation of new entrants in a panel discussion way to present how various functions, activities, submissions, practice teaching, preparation of examination are done qualitatively in this college so that new trainees can get the information about the scenario of B.Ed. work and working styles for various activities. SRC In-charge of current year remains as a chairperson of this panel discussion programme and handle all the programme. Chairperson sits in the middle of the dais and both the side 5-5 ranker student-teachers take their place. In the beginning of the programme all the ten ranker student-teachers are introduced by Chairperson and then he/she asks various questions to all the student-teachers one by one related to B.Ed. training. Some time same question may be asked to other student-teachers also to give more clarification about the question asked. At last in open session new entrants are asked for any question they need more clarification or understanding by indicating particular student-teacher or in general. At the last, it is seen that new student-teachers are found having created higher level of confidence to complete their B.Ed. with flying colours. They are paid travelling fair by the college for remaining present in the panel discussion programme.

5. Obstacles:

1. It is too difficult to call all the 10 rankers after completed B.Ed. at a time in running days.

2. It is difficult to decide at what time they are called.
3. Some student-teachers get job in the school so they show inability to remain present.
4. Some student-teachers get job in the far remote area therefore they express their inability to attend the programme

Strategies to overcome them:

- College tried its best to call all the ten ranker at a time but if some one or two do not in position to come then next ranker student of particular methodology is invited.
- Mostly panel discussion is arranged in the very beginning every year but if admission process becomes late, then panel discussion is held before arranging stray lessons.
- Principal telephonically talks to the principal of the school of ranker student-teachers to allow him/her to attend panel discussion programme which has got positive results.
- The student-teacher staying far remote area is asked to come to college at his/her convenient time to share his/her experience during the academic year.

6. Impact of the practice:

Student-teachers are oriented and get more confidence to perform work they have follow during the year like practical works, social works, seminar presentation, assignment work, internal & external exam, computer practical work, annual lessons, annual day celebration and celebrations of other days etc. and by this programme they perform all the activities easily. Confidence of trainee is increased by listening successful student-teachers of the college.

7. Resources:

- Principal
- SRC In-charge
- Previous year ranker student-teachers
- Current year all the new entrants

8. Contact:

- Principal
- SRC In-charge
- Teacher-Educators
- Administrative staff
